

**Session 2009/2010**

## **Apprenticeship in Wood Occupations (Site Carpentry) Level 2 (Ref: T2/T3/T4)**

Course Duration: 2 Years

Part Time: 1 day per week in College, plus training in the work place

### **Programme Outline**

The programme is designed for candidates aged between 16 and 24 who are in appropriate full time employment in the carpentry/joinery trade. The programme consists of a number of qualifications, which together form the Apprenticeship framework. Please note that a tuition fee will be payable by candidates age 19 and above. Successful completion of this programme of study is one of the entry requirements for progression onto the Advanced Apprenticeship (Level 3) in Site Carpentry.

### **Programme Content**

The programme consists of the following qualifications:

- National Vocational Qualification (NVQ) Level 2 Site Carpentry – Site Option (undertaken in the work place) consisting of the following mandatory units:
  - Conform to General Workplace Safety
  - Conform to Efficient Working Practices
  - Move and Handle Resources

In addition, three optional units must be undertaken from the following:

- Install First Fixing Components
  - Install Second Fixing Components
  - Erect Structural Carcassing Components
  - Maintain Non-structural Carpentry Work
  - Set Up and Use Circular Saws
- Level 2 Diploma in Site Carpentry – Undertaken in College, consisting of the following mandatory units:
    - Carry out safe working practices
    - Quantities and communicating with others
    - Building methods and construction technology
    - Carry out first fixing operations
    - Carry out second fixing
    - Erect structural carcassing
    - Carry out maintenance
    - Set up and operate a circular saw

- Key Skills Level 1 Application of Number (College based)
- Key Skills Level 1 Communication (College based)
- Employment Rights and Responsibilities (College based)
- Health and Safety Certificate (College based)

### **Assessment**

The qualifications are assessed as follows:

- National Vocational Qualification (NVQ) Level 2 – Portfolio of Evidence
- Key Skills - Portfolio of Evidence & On-Line Test
- Level 2 Diploma in Site Carpentry – Practical and knowledge assessments throughout the course and an end of course On-Line Multiple Choice Test
- Health and Safety Certificate (CSCS) – On-Line
- Employment Rights and Responsibilities & Abrasive Wheels Certificate – Short courses with review

### **Entry Requirements**

Learners must:

- Be between 16 to 24 years of age
- Be in suitable full time employment
- Have achieved GCSE's at Grade D or above in Maths and English Language or have achieved at least Level 1 in Numeracy and Literacy, as well as a good level of dictation in a College based Initial Assessment process
- Achieved at least 80% attendance and demonstrated a conscientious attitude to learning in any previous College based course
- Demonstrate a positive interest in site carpentry at interview
- Provide a reference and/or recent school report which demonstrates a conscientious attitude to learning
- Undertake appropriate additional support should this be required
- Provide their own substantial footwear and overalls

### **How to Apply**

Application forms can be obtained from the Enrolment Centre, telephone 01785 275607. You can also download an application form for part-time courses by visiting our website [www.staffordcoll.ac.uk](http://www.staffordcoll.ac.uk). The completed form should be returned to the Enrolment Centre, Stafford College, Earl Street, Stafford, ST16 2QR.

### **Further Information**

If you would like any more information about the College or our courses, then write, visit, or telephone The Enrolment Centre on 01785 275607. Our e-mail address is: [enquiries@staffordcoll.ac.uk](mailto:enquiries@staffordcoll.ac.uk). If you are unsure about which course to take, we can arrange for you to get the advice you need from a member of our guidance team.

### **Equality and Diversity**

Stafford College is committed to achieving equality of opportunity for all staff, students and members of the community it serves. In doing so, the College will actively work to achieve equality regardless of age, race, skin colour, disability, gender, marital status, sexuality and faith.

**Contact Details**

For further information contact Peter Bowden (Curriculum Leader):  
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