

**Session 2009/2010**

## **Foundation Degree in Leadership and Management (In conjunction with Staffordshire University and endorsed by the Institute of Leadership and Management)**

This two year, part-time course run in association with Staffordshire University has been considered by employers to meet the needs of industry and commerce. The course is designed to give practising and aspiring leaders and managers from all disciplines, the foundation for their formal development in their management role.

The programme has three key objectives and aims to provide students with:

1. A general understanding of organizations, their structures and cultures, wider considerations such as environments, markets and processes, and how all these inform leadership and management.
2. The ability to analyse leadership behaviour and management decision-making in the workplace
3. An understanding of how they can contribute to and develop skills in leadership and management in their own working lives.

The course is designed for individuals who are already operating as managers and those that aspire to become the managers of the future.

*Approval for the course to be endorsed by the Institute of Leadership and Management (ILM) has been requested. On successful completion of the endorsed course students will also be awarded the Level 5 ILM Diploma in Management, and provides eligibility for the grade of Member of the Institute of Leadership & Management (MInstLM).*

### **Course Content**

<b>Year 1</b>	<b>Year 2</b>
Personal Skills	Personal Development
Individuals and Teams	Managing Change and Innovation
Management and Leadership	Operations and Project Management
People and Processes	Critical Reasoning for Managers
Understanding the Business Environment	Workforce Planning
Marketing for Managers	Contemporary Issues
Understanding Change	Work Based Project
Managing Resources	

## Course Duration

The course is delivered over two years. Attendance will be from 1 pm to 8.15 pm on a Tuesday for two years. Each year has four separate periods as shown;

### Year 1

Teaching block 1	All dates to be confirmed
Assessment period 1	
Teaching block 2	
Assessment period 2	

### Year 2

This will be confirmed towards the end of the first year but will follow a very similar pattern.

## Fees

Tuition and examination fees	All fees to be confirmed
ILM registration fee	
Studying membership of the ILM	Free

All fees are paid to Stafford College; however the ILM registration fee is set by the ILM and is subject to change.

## Entry Requirements

Contact Gill Moss, Course Manager. Contact details are shown below.

## How to Apply

Application forms can be obtained from the enrolment centre, telephone 01785 275607. You can also download an application form for part-time courses by visiting our website [www.staffordcoll.ac.uk](http://www.staffordcoll.ac.uk). The completed form should be returned to: Enrolment centre, Stafford College, Earl Street, Stafford ST16 2QR.

## Further Information

If you would like any more information about the College or our courses, then write, visit, or telephone The Enrolment Centre on 01785 275607. Our e-mail address is: [enquiries@staffordcoll.ac.uk](mailto:enquiries@staffordcoll.ac.uk). If you are unsure about which course to take, we can arrange for you to get the advice you need from a member of our guidance team.

## Equality & Diversity

Stafford College is committed to achieving equality of opportunity for all staff, students and members of the community it serves. In doing so, the college will actively work to achieve equality regardless of age, race, skin colour, disability, gender, marital status, sexuality and faith.

## Contact Details

If you wish to discuss the course in more detail you may contact Gill Moss (Course Manager): Telephone 01785 275570 or e-mail: [g.moss@staffordcoll.ac.uk](mailto:g.moss@staffordcoll.ac.uk)