

**Session 2008/2009**

## **NVQ HEALTH AND SOCIAL CARE LEVELS 2/3/4 - ADULTS**

### **Part Time Course Duration:**

All levels come with a 12 month course duration

**Day:** To suit needs of individual learner

**Time:** - ditto –

**Start Date:** Rolling Programme

### **Course Outline**

Current legislation has identified the need for care staff to hold a nationally recognised qualification in care, in order to assist in the provision of a quality service.

Stafford College offer the chance for care staff to achieve the necessary qualification. As an NVQ learner you will gain a qualification that:

- Is based on standards of good practice
- Values the complex mix of the skills and knowledge needed to work in a care setting
- Is recognised by employers
- Is a qualification for all people who work as professional carers, in whatever setting or whatever job

### **Course Content**

The Care programmes offered by the Work Based Learning Unit will include all of the following elements:

- Initial assessment
- Individualised schedule
- Induction
- Specialist tutor support
- Counselling and guidance
- Additional learner support where necessary

### *Programme Content*

- NVQ HSCare level 2 4 Mandatory units + 2 chosen optional units = 6 units
- NVQ HSCare level 3 4 Mandatory units + 4 chosen optional units = 8 units
- NVQ HSCare level 4 4 Mandatory units + 4 chosen optional units = 8 units

(Choice of optional units to be matched to learner's job description)

The course can be commenced at any time through the year, as a roll on roll off programme. Training is carried out at both the workplace, in a joint

working partnership. Underpinning knowledge delivery will be via distance learning materials.

A schedule of visits will be formulated as part of the programme to accommodate any shift patterns. Both candidate and employer will agree these arrangements, as time off the work floor will be required.

*Learners will be provided with* a set of National Standards supplied by City and Guilds (the awarding body), and will be required to:

- Supply performance and knowledge evidence against the National Care Standards, as agreed within the assessment plan.
- Attend the pre-arranged meetings with the assessor to formulate and review the assessment plan.
- Supply contact addresses of key persons used in evidence gathering
- Supply evidence as agreed within the assessment plan, by the set deadlines

### **Assessment**

*College will provide an assessor* who will support the learner through the award. The assessor will be responsible for:

- Planning evidence gathering
- Making judgements against the standards
- Giving feedback on quality, achievement and progress
- Contribute to the quality assurance process

*A workplace mentor will be identified* and agreed by the Home's Manager, as a point of support for the candidate within the workplace.

### **Entry Requirements:** Age 18+

(Legislation dictates that only persons 18 or over can deliver personal care.)

- No qualifications necessary but a good foundation in English and Maths would be an advantage.
- To have completed National Care Standards Induction.
- Have been working at the appropriate level for a minimum of 3 months.

### **Fees**

Level 2: £600 tuition plus £70 registration and £32 certification.

Level 3: £600 tuition plus £87 registration and £32 certification.

Level 4: £750 tuition plus £103 registration and £32 certification.

For advice on potential access to T2G/SSCWP/SARCP funding, please contact us.

### *Fee Remission*

Should you be in receipt of any of the following benefits you will be entitled to full remission of fees. (Evidence will need to be seen.)

- In receipt of income based benefits (such as Housing Benefit or Income Support)
- In receipt of Working Tax Credit (Award notice needed)
- Other benefits as identified on application form (please discuss)

### **Career Opportunities/Progression**

Support for career progression can be given on an individual basis.

### **How to Apply**

Application forms can be obtained from the Enrolment Centre, telephone 01785 275607. You can also download an application form for part-time courses by visiting our website [www.staffordcoll.ac.uk](http://www.staffordcoll.ac.uk). The completed form should be returned to: Enrolment Centre, Stafford College, Earl Street, Stafford, ST16 2QR.

### **Further Information**

If you would like any more information about the College or our courses, then write, visit or telephone The Enrolment Centre on 01785 275607. Our e-mail address is: [enquiries@staffordcoll.ac.uk](mailto:enquiries@staffordcoll.ac.uk). If you are unsure about which course to take, we can arrange for you to get the advice you need from a member of our guidance team.

### **Equality and Diversity**

Stafford College is committed to achieving equality of opportunity for all staff, students and members of the community it serves. In doing so, the College will actively work to achieve equality regardless of age, race, skin colour, disability, gender, marital status, sexuality and faith.

### **Contact Details**

For further information contact Karen Micklewright, Course Leader Telephone: 01785 275686/7 or e-mail [k.micklewright@staffordcoll.ac.uk](mailto:k.micklewright@staffordcoll.ac.uk)